



Arkansas School Counselor Association

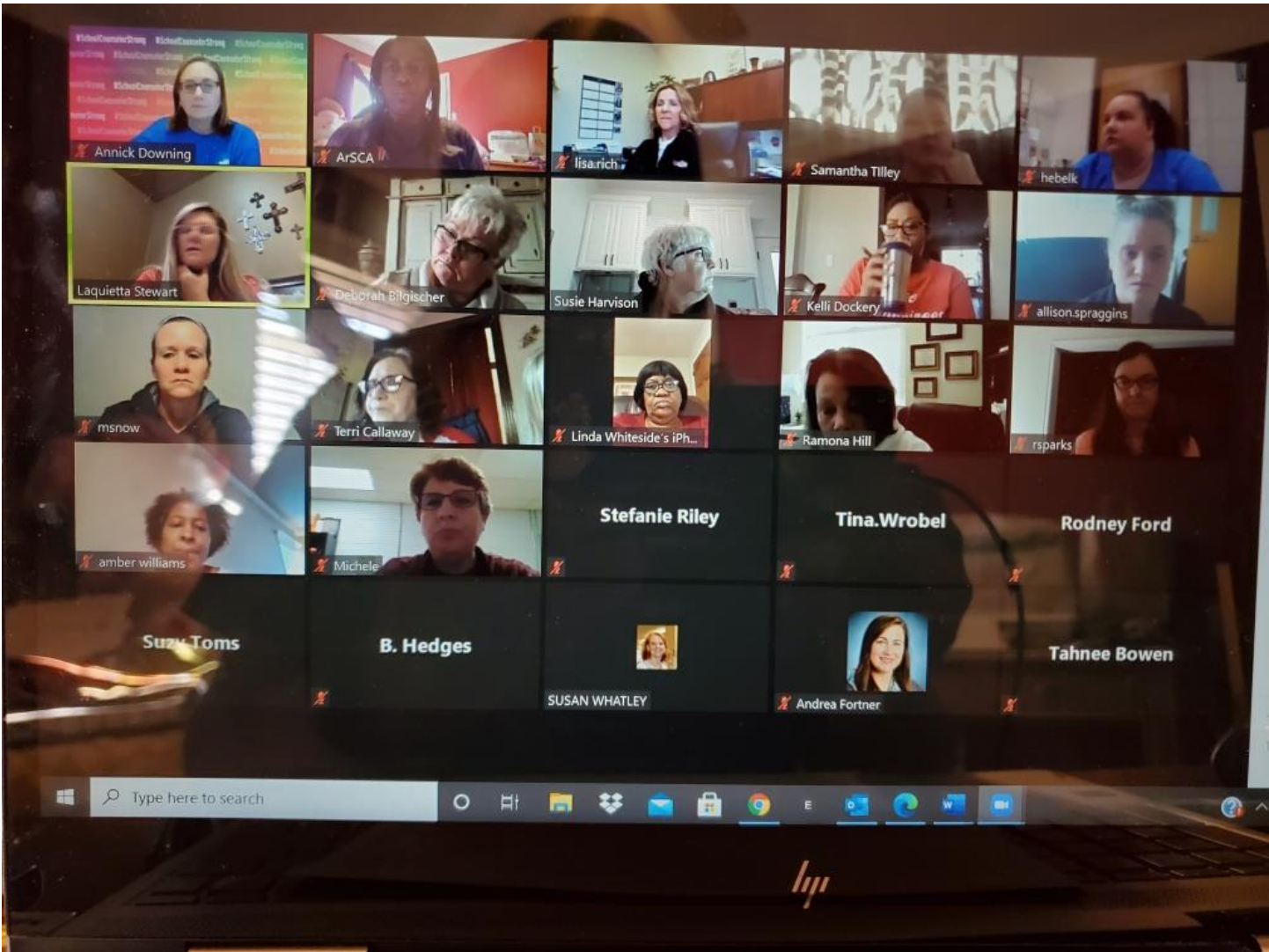
ArSCA Board Meeting

Minutes 1/16/21

9:00am-1:00pm

ZOOM Online

Attendance (voting members in BOLD) <input checked="" type="checkbox"/> present	
<input checked="" type="checkbox"/> Laquetta Stewart ArSCA President	<input checked="" type="checkbox"/> AMichelle Williams Central Region President
<input checked="" type="checkbox"/> Allison Spraggins , ArSCA President Elect	<input checked="" type="checkbox"/> Lisa Rich , North Central Region President
<input checked="" type="checkbox"/> Terri Callaway , ArSCA Past President	<input checked="" type="checkbox"/> Samantha Tilley , Northeast Region President
<input checked="" type="checkbox"/> Kelli Dockery , Elementary Vice President (odd year)	<input checked="" type="checkbox"/> Tina Wrobel , Northwest Region President
<input checked="" type="checkbox"/> Maris Snow , Middle/Jr. High Vice President (even year)	<input checked="" type="checkbox"/> Stephanie Riley , Southeast President
<input checked="" type="checkbox"/> Annick Downing , Secondary Vice President (odd year)	<input checked="" type="checkbox"/> Ramona Hill , Southwest President
<input checked="" type="checkbox"/> Suzy Toms , Post-Secondary Vice President (even year)	
<input checked="" type="checkbox"/> Andrea Fortner, ADE Guidance Representative	<input checked="" type="checkbox"/> Susie Harvison, ArSCA Treasurer & Professional Development
<input checked="" type="checkbox"/> Rodney Ford, ADE Guidance Representative	<input checked="" type="checkbox"/> Donna Wilchie, ArSCA Secretary & Hospitality
	Alicia Donner, ArSCA Human Rights & Historian
Finance: Past President & Treasurer	<input checked="" type="checkbox"/> Susan Whatley, ArSCA Public Relations & Advocacy and Social Media
Debbie Drake, Critical Incident & Crisis Response	Chris Hicks, Board Member
Dr. Valerie Couture and Dr. David Christian, Research	<input checked="" type="checkbox"/> Michelle Gerhardt, Public Policy & Legislation
<input checked="" type="checkbox"/> Pamela Parkman, Grant Writer	<input checked="" type="checkbox"/> Linda Whiteside, Ethics
<input checked="" type="checkbox"/> Robin Sparks, Grant Writer	
Technology/Website: <input checked="" type="checkbox"/> Robin Finley <input checked="" type="checkbox"/> Tahnee Bowen Heather Barron Rhonda Jones Becky Lowery Manesseh Moore Megan Reese Tawyna Shelton	Additional Attendees: <input checked="" type="checkbox"/> Kim Hebel, Central Region VP <input checked="" type="checkbox"/> Deborah Bilgischer, SW Treasurer <input checked="" type="checkbox"/> Becky Hedges, SW Region





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Meeting Call to Order – by President Laquetta Stewart at 9:00am

- I. Roll Call/Verify that all regions are represented - 26 attendees: 13 voting members, 13 non-voting members
- II. Approval of Minutes
 - a. November 21 Zoom Meeting – minutes shared by Secretary Donna Wilchie **Motion #1** by Suzy Toms and seconded by A.Michelle Williams to accept the minutes. (all in favor)
- III. Financial Report – shared by Office Manager Susie Harvison **Motion #2** by Allison Spraggins and seconded by Stefanie Riley to accept the financial report. (all in favor)

Discussion held about the fee charged for credit card use. ArSCA has taken a hit for those fees for conference. A motion will be needed to add those fees. The form also states a call will be made to use your credit card. That is not going to happen. **Motion #3** by Allison Spraggins and seconded by A.Michelle Williams to charge a \$3 service fee for all credit card transaction. (all in favor)

Discussion was held regarding the conference and costs to ArSCA. The conference committee will discuss all the concerns and ideas shared to host the conference in person and virtually (live stream, etc). This will give the attendee a full conference experience. Some districts may not allow attendance in person. There are several details to discuss. A deadline may need to be set. Suggestion shared to send out surveys to get feedback not only from counselors but from superintendents. The conference is June 28-30, 2021 and a save the date card will be sent. Laquetta Stewart and Samantha Tilley are the conference chairs. Currently, ArSCA is 50% mark out to determine if we decide to cancellation charges/contract fee. **We will table the no refund discussion at this time.**

- IV. Reports of Officers and Committees
 - a. Regional President Reports

Central Region (AMichelle Williams) – sent COY information to administrators and received applications last week. Voting will take place on COY. Bylaws sent to President.

North Central (Lisa Rich) – COY information shared with a good response from admin. A total of about 12 nominations for all levels. As far as spring conference, a survey will be sent to determine if it will be held in person or virtually. Bylaws have not been worked on yet but planning it.

Northeast (Samantha Tilley) – no updates at this time; zoom link being set to meet in the future. COY has not been completed at this time.

Northwest (Tina Wrobel) – Sent to various directors in the district; received about 60 nominations with only 8 eligible to narrow down the nominees. In the process of making calls. HS only had one winner, MS many and 2 Elementary. Will work on bylaws because they cannot meet due to the situation; planning to make region specific based on ArSCA's bylaws. Bank account has to be updated. Hoping to host a spring conference but district is against groups larger than 6.

Southeast (Stephanie Riley) – Winter mtg not held at this time. Month by month information received to assist Stephanie with her position. COY HS nominee declined but MS and Elem are all set.

Southwest (Ramona Hill) - Communication has occurred mostly through email. Bylaws needed in order so SW Region can work on those. Several COY nominations submitted. Announcement will be held soon. Working on updating the bank account.

1. Open Positions on ArSCA Board – Terri Callaway will provide form to be shared on social media outlets. March 1st is the deadline. Regional presidents can share with membership. Voting will occur the first of April. Positions: President Elect, Elementary VP and Secondary VP
 - a. Update on nominations for President Elect, Elementary VP, Secondary VP
 - b. Conference Committee
 1. Planning for in-person conference
 2. Virtual platform as well
1. Technology committee news - ArSCA needs to set up email addresses for officers at our domain. Andrew can work on that for us via our website/technology. We need these accounts to send professional emails. @arscacounselor.com – Domain width, etc
 - c. Vice President Reports
 1. COY – Counselor of the Year – deadline set for applications and nominations set to give counselors enough time to correspondence. Nomination deadline is set for February 15, 2021 to the committee. Information will be entered into the ASCA portal and notify nominees to work on their applications which are due March 7, 2021. Each region has a contact person (Kelli Dockery - SW, SE, Central; Annick Downing -NE, NC, NW). There is required information needed for the nominations, who will need to be aware of what is needed for the application.
 2. Hugh Lovett Scholarship – Annick Downing chairing; process started (Susan Whatley will post on Twitter and Facebook as well)
 - d. ADE Updates – Rodney Ford – National School Counselor's Week Proclamation being mailed to DESE; Jan 27th @2pm governor picture but may not be allowed/possible, awaiting response from governor's office. Andrew Fortner working with Susan Jobe on the Guide for Life creating Student Success Plan calendar, how to plan those out each year. Looking for feedback (8th grade and up), please email Andrea if you are willing to look over those documents. ADE Summit at Hot Springs Convention Center June 22-24, 2021. President Stewart suggested to send the calendar to the ArSCA Board for feedback.
 - e. Research Report – no report

- f. Sponsorship Report – President Stewart shared information from Pam Parkman. She checked on some grants to assist ArSCA. We might be considered a business. One had an annual fee to use the website. Susie Harvison checked with the ASCA Accountant; nothing available as 501c3 status. If anyone has any ideas or information, please share with the board.
- g. Handbook Committee – Terri Callaway – The committee is working on an electronic handbook. The board can review the handbook for any corrections or items left out. It is a very lengthy document that needs review via commenting rights to the document. Discussion can be held during our March 13th meeting.
- h. Membership Outreach – Susan Whatley – Working on monthly affirmations (Christmas card sent; Thanksgiving “bitmoji”)
 - Monthly safe zone for everyone, third Tuesday monthly– first one set is a Trauma Informed Counseling Workshop 4-5pm virtually via zoom (Brittany Hargis, Pediatric Plus) January 19th; 39 responses from school counselors and non-school counselors Question was asked about sharing the recording if spots are limited. The committee is also checking with ASCA to present topics in the future. The committee is looking at masks for members; considering the budget that is not possible at this time.
- i. Any additional committee reports
 - Ethics – Linda Whiteside (book by Carolyn Stone) – will share information at our next meeting

V. Old Business

- a. Regional Bylaws – regions shared during their report; updating Bylaws
- b. “Working” Budget
- c. Disclosure Form – any possible financial gain, form will be shared with all to reply they received; complete form if needed and send to Secretary Donna Wilchie electronically

VI. New Business

- a. Lobbyist Report – Jeffery Hall 10:00am

Jeffery Hall - General assembly had lots of discussions in response to Covid19, governor power wanting to reduce. At this time, 358 bills filed. Hall looking at newly filed bills to identify and track any regarding education; 16 identified right now. Requesting ArSCA to look at the bills as an association and discuss if we need to take a position on any. Hall shared deadlines as well.

Michele Gerhardt - Bill 120 readdresses the counselor act. Some rules and regulations need to be set (will allow rules/regs to be written by DESE with input). Bill 130 Academic Challenge language, requirements open for discussion. Some bills on teaching standards in discussion.

Dinners and meetings are not allowed due to their requirements/restrictions. ArSCA can consider another outlet to “meet” with the legislatures. We must consider the restrictions of cost allowed when gifting. (House 20 representatives, Senate 8 representatives)

Jeffery Hall will reach out to the reps and let them know he is here to assist to assure we have a seat at the table to provide information to all the legislatures.

Suggestions/Ideas: ArSCA can send updates weekly or biweekly of what counselors are doing in the schools. Pictures to spotlight school counselors via a newsletter or weekly highlights of each board member.

- b. Any additional new business

Meeting adjourned at 11:43am

Motion #4 by Tina Wrobel and seconded by Allison Spraggins to adjourn. (all in favor)

Respectfully Submitted by Donna Wilchie, ArSCA Secretary

Future Meetings:

March 13, 2021 - Zoom 9:00am

May 16, 2021 – in person 10:00am (Zoom Online - if not allowed)

Future Meetings/Conferences:

ArSCA Conference June 28-30, 2021 Hot Springs, AR

ASCA National Conference July 11-14, 2021 Las Vegas, NV

ASCA National Conference July 9-12, 2022 Austin, TX

ArSCA Conference July 18-20, 2022 Hot Springs, AR

ASCA National Conference July 15-18, 2023 Atlanta, GA

ASCA National Conference July 13-16, 2024 Kansas City, MO