



**Arkansas School Counselor Association**

ArSCA Board Meeting

**Minutes 01/11/20**

9:00am-1:00pm

Zoom Online

Attendance (voting members in <b>BOLD</b> ) <input checked="" type="checkbox"/> present	
<input checked="" type="checkbox"/> <b>Laquetta Stewart</b> ArSCA President	<input checked="" type="checkbox"/> <b>AMichelle Williams</b> Central Region President
<input checked="" type="checkbox"/> <b>Allison Spraggins</b> , ArSCA President Elect	<input checked="" type="checkbox"/> <b>Lisa Rich</b> , North Central Region President
<input checked="" type="checkbox"/> <b>Terri Callaway</b> , ArSCA Past President	<input checked="" type="checkbox"/> <b>Samantha Tilley</b> , Northeast Region President
<input checked="" type="checkbox"/> <b>Kelli Dockery</b> , Elementary Vice President (even year)	<input checked="" type="checkbox"/> <b>Tina Wrobel</b> , Northwest Region President
<input checked="" type="checkbox"/> <b>Carrie Johnston</b> , Middle/Jr. High Vice President (odd year)	<input checked="" type="checkbox"/> <b>Ashley Hawkins</b> , Southeast President
<input type="checkbox"/> <b>Kim Smith</b> , Secondary Vice President (even year)	<input checked="" type="checkbox"/> <b>Pasley Butler</b> , Southwest President
<input type="checkbox"/> <b>Dr. David Christian</b> , Post-Secondary Vice President (odd year)	
<input checked="" type="checkbox"/> Suzanne Knowles, ADE Guidance Representative	<input checked="" type="checkbox"/> Susie Harvison, ArSCA Treasurer & Professional Development
<input checked="" type="checkbox"/> Rodney Ford, ADE Guidance Representative	<input checked="" type="checkbox"/> Donna Wilchie, ArSCA Secretary & Hospitality
Samantha Tilley, Summer Conference Co-Chair	<input checked="" type="checkbox"/> Alicia Donner, ArSCA Human Rights & Historian
Finance: Past President & Treasurer	<input checked="" type="checkbox"/> Susan Whatley, ArSCA Public Relations & Advocacy and Social Media Chris Riggins, ArSCA Public Relations & Advocacy and Social Media
Debbie Drake, Critical Incident & Crisis Response	Chris Riggins, Membership
Valerie Couture, Research	Michelle Gerhardt, Public Policy & Legislation
OPEN POSITION(S): Grant Writer	Heather Leavell, Ethics
Technology/Website: <input checked="" type="checkbox"/> Robin Finley <input checked="" type="checkbox"/> Tahnee Bowen Heather Barron Rhonda Jones Becky Lowery Manesseh Moore Megan Reese Tawyna Shelton	Additional Attendees: <input checked="" type="checkbox"/> Angie Gill Huff, Past President



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### Meeting Call to Order

- I. Roll Call/Verify that all regions are represented (**20 attendees**: 11 voting, 9 non-voting)
- II. Approval of Minutes
  - a. October 19, 2019 at LDI – Minutes shared by Secretary Donna Wilchie. Question regarding conference fees; set at \$275 with complimentary membership with registration. Students/Retiree \$150, Professional Members \$275, Affiliate \$250; late registration \$100 late fee **Motion #1** by AMichelle Williams and seconded by Samantha Tilley to accept the minutes. (all in favor)
- III. Financial Report –
  - a. Susie Harvison with update about ASCA accounting – shared Google Doc Simmons Bank, Fiscal Report, and Line by Line 2019-2020 Report  
“Twee” works with the organization which ASCA pays, Susie provides the information, credit card payments and square being added to site  
IRS Statement, Bank Account, Square – checking into Quick Books and sending links to Susie  
Invoices for conference and membership can be sent to member directly from ASCA (site)  
The timeline is immediate after set up. Susie will share the reps name with board; only has pronunciation at the time of meeting.  
Discussion – need separate for those who only want to attend conference, member fee \$75; late registration fee \$100 starts June 1<sup>st</sup>; online registration until June
  - b. Susie and Tahnee interpret new google documentation for budget – Tahnee shared the Budget Spreadsheets, updates since it was shared, deposits and new member, etc.  
Membership will have a regional breakdown  
**Motion #2** by Tina Wrobel and seconded by Terri Callaway to accept the budget (all in favor)
- IV. Reports of Officers and Committees
  - a. Regional President Reports
    1. Progress of updating Bylaws
    2. News

**AMichelle Williams – Central Region**: working on old Bylaws, committee is set, contacting region for COY nominees

**Lisa Rich – North Central**: no report

**Samantha Tilley – Northeast**: Bylaws almost complete, working on summer conference, meeting schedule for February, COY in progress

**Tina Wrobel – Northwest:** waiting on documents for Bylaws, decided to adopt state Bylaws, results of COY and contacting recipients, mixer meeting scheduled for February 20<sup>th</sup>

**Ashley Hawkins – Southeast:** not sure how to proceed with COY, information from past president, president contacting winners nominated, more information from Carrie Johnston or Dr. Christian

**Pasley Butler – Southwest:** taking nominations for COY, recognizing at spring meeting, working on Bylaws with hopes to be done by end of semester

b. Conference Committee –

1. Samantha Tilley explained the documents are ready just waiting on retired and student fees to be approved **Motion #3** by **AMichelle Williams** and seconded by **Samantha Tilley** to accept the registration fees as shared (above). (all in favor)  
Additional information shared on contact with Turf Catering, Save the Date created, vendor information, tshirt ideas, and presenters. Vendors have one table with 2 chairs, drape line, and one box lunch for Monday and Tuesday (\$250, electrical \$50 additional)  
Discussion regarding vendor pricing. ArSCA will keep it the same. As we grown, lookg into price increase (400-500 participants)  
Items ready for approval in order to post on Facebook and online. ArSCA will continue Silent Auction to support the Ronald McDonald House.
2. Laquetta Stewart – ASCA information – Keynotes  
ASCA Keynote Eric Sparks  
Possible Keynote – Brene Brown or Roy Spence  
Possible theme “Everybody Knows Your Name”, diversity  
Breakouts – RAMP and National Model
3. New Counselors Boot Camp – Laquetta shared ideas  
Four (4) sessions during conference: elementary, middle, junior high, high school (veteran counselor lead each level, multiple leaders acceptable  
Dinner information shared, invite at sessions
4. LDI before?? July 13-15 conference dates, LDI Saturday, July 11<sup>th</sup>, set up Sunday  
ASCA has free PD to state association (governance); invite candidates running for office to LDI
5. Future Contracts - Terri Callaway shared our contact with the Hot Springs Convention Center (HSCC) ends in 2021. Mary Ann contacted Terri stating another group interested in 2023 dates. ArSCA requesting information from HSCC and Robinson in LR (contacted Susie Harvison). Representative will possibly tour the Robinson and look at future dates.

c. Technology Committee – Donna Wilchie shared the resources have been added and several emails with Andrew to get our ArSCA website updated.

d. Vice President Reports – none to report

e. ADE – School Counselor Week Proposal submitted by Rodney Ford. Guide for Life and Counselor Took Kits still available through ADE. Ford recognized the ASCA 4<sup>th</sup> Edition books are available as well.

- f. Research Report – none to report
- g. Sponsorship Report
  - 1. COY to ASCA Conference - Robin Sparks leading the sponsorship. She gave ideas of locations to contact and those she has connections to. A letter will be created for the board to share with person business connections they may have to gain additional sponsorship.
  - 2. ASCA Free Sponsorship workshop in Winter – TABLE for future meeting; determine what to do with COY and membership
- h. Handbook Committee – met once since LDI, most recommendations are in place, hoping to have more to share at March meeting
- i. Any additional committee reports – none to share

V. Old Business

- a. ASCA Complimentary Membership and ASCA Registration
- b. Emerging Leaders Program – Laquietta encouraged board members to invite potential, emerging leaders to the March meeting in Conway. Zoom meetings can be set up as well to invite emerging leaders and answer their questions. Webinars and Zoom Meeting – Laquietta contacting Chris Hick to assist with this effort.
- c. NOVA Training – Debbie Drake - not in attendance to share

VI. New Business

- a. Purchase of National Model 4<sup>th</sup> Edition Books – determine how many books to purchase and have on hand at conference
  - b. Any additional new business – none
- Adjournment at 11:37am.
- Terri Callaway shared after the meeting that an email is being sent to the Handbook Committee to send notes about changes by late January, meeting in early February to share at March meeting.
- President Laquietta Stewart has appointed counselors to the ArSCA board: Chris Hicks (Technology Committee/Board Member) and Pam Parkman as a Grant Writer. Chris Riggins has officially resigned his positions on the board via contact with President Stewart.

Respectfully Submitted:

Donna Wilchie, ArSCA Secretary

Date: January 11, 2020

**Future ArSCA Board Meetings:**

March 14, 2020 - Conway, AR 9:30am

May 16, 2020 - ZOOM 9:00am

**Future Conferences:**

ASCA National Conference June 27-June 30, 2020 Seattle, WA

**ArSCA** Conference July 13-15, 2020 Hot Springs, AR

**Theme: TBD**

**ArSCA** Conference June 28-30, 2021 Hot Springs, AR

ASCA National Conference July 11-14, 2021 Las Vegas, NV

ASCA National Conference July 9-12, 2022 Austin, TX

**ArSCA** Conference July 18-20, 2022 Hot Springs, AR

ASCA National Conference July 15-18, 2023 Atlanta, GA

ASCA National Conference July 13-16, 2024 Kansas City, MO