



Arkansas School Counselor Association

ArSCA LDI & Board Meeting

Minutes 10/19/19

9:30am-4:00pm

Ferncliff Camp and Conference Center

Attendance (voting members in BOLD) <input checked="" type="checkbox"/> present	
<input checked="" type="checkbox"/> Laquetta Stewart ArSCA President	<input checked="" type="checkbox"/> AMichelle Williams Central Region President
<input checked="" type="checkbox"/> Allison Spraggins , ArSCA President Elect	<input checked="" type="checkbox"/> Lisa Rich , North Central Region President
<input checked="" type="checkbox"/> Terri Callaway , ArSCA Past President	<input checked="" type="checkbox"/> Samantha Tilley , Northeast Region President
<input checked="" type="checkbox"/> Kelli Dockery , Elementary Vice President (even year)	<input checked="" type="checkbox"/> Tina Wrobel , Northwest Region President
<input checked="" type="checkbox"/> Carrie Johnston , Middle/Jr. High Vice President (odd year)	<input checked="" type="checkbox"/> Ashley Hawkins , Southeast President
<input checked="" type="checkbox"/> Kim Smith , Secondary Vice President (even year)	<input checked="" type="checkbox"/> Pasley Butler , Southwest President
<input checked="" type="checkbox"/> Dr. David Christian , Post-Secondary Vice President (odd year)	
Suzanne Knowles, ADE Guidance Representative	<input checked="" type="checkbox"/> Susie Harvison, ArSCA Treasurer & Professional Development
Rodney Ford, ADE Guidance Representative	<input checked="" type="checkbox"/> Donna Wilchie, ArSCA Secretary & Hospitality
Samantha Tilley, Summer Conference Co-Chair	<input checked="" type="checkbox"/> Alicia Donner, ArSCA Human Rights & Historian
Finance: Past President & Treasurer	<input checked="" type="checkbox"/> Susan Whatley, ArSCA Public Relations & Advocacy and Social Media Chris Riggins, ArSCA Public Relations & Advocacy and Social Media
<input checked="" type="checkbox"/> Debbie Drake, Critical Incident & Crisis Response	Chris Riggins, Membership
Valerie Couture, Research	Michelle Gerhardt, Public Policy & Legislation
OPEN POSITION(S): Grant Writer	Heather Leavell, Ethics
Technology/Website: Robin Finley Tahnee Bowen Heather Barron Rhonda Jones Becky Lowery Manesseh Moore Megan Reese Tawyna Shelton	Additional Attendees: <input checked="" type="checkbox"/> Lindsey Raberding, NW President Elect <input checked="" type="checkbox"/> Nick Ridenoure, NW President Elect Elect <input checked="" type="checkbox"/> Robin Sparks, Past President <input checked="" type="checkbox"/> Pam Parham, NE Secretary



Arkansas School Counselor Association

ArSCA LDI

Notes 10/19/19

9:30am-4:00pm

Ferncliff Camp and Conference Center

8:30am-9:30am Wake up call, Commuters arrive, Breakfast - **22 participants**

9:30am-10:00am Greetings and Team Building Activity

10:00am-12:00pm Regional Leadership (introduction of attendees)

-Share presentations from each region

Central Region – working to increase membership, communication within the region, fall workshop (3rd year) Oct 31, 2019 at UCA Reynolds, tshirt and sponsored lunch, plan to update bylaws

(110 members, 32 nonmembers, 9 not paid)

Northcentral – rural area with 11 counties, fall meeting held at a local college, location/drive is a challenge, split region into counties with board rep from each county to contact nonmembers to join,

(67 members, 10 nonmembers, 6 not paid)

Northeast – database created for every counselor in the district, Christmas party for board, meetings 4xs per year, involves experienced counselors and newer counselors, about 15 attending board meetings, recognizes new and retirees, tshirts and sponsored lunch, professional development hours

(118 members, 7nonmembers, 11 not paid)

Northwest – fall mtg, guest speakers, adding spring mtg or mixer to network, last year about 100 yet this year 40 registered, possible newsletter starting to inform about regional and state level information for counselors

(175 members, 15 nonmembers, 20 not paid)

Southeast – fall mtg Nov 6th at AR River PB Coop, location is a challenge, last year about 20 attended, Facebook page and Google drive to share, membership spreadsheet, tshirts in past, rethinking, free regional mtg, may have to charge if guest speakers

(81 members, 7 nonmembers, 9 not paid)

Southwest – pans panda speaker coming to increase awareness, nurse sharing relaxation, COY voted online but trying to email everyone the info, possibly tshirts at future conferences since money is building up, forming committees, in search of bylaws for the region, setting up a binder/handbook to share with upcoming presidents

(181 members, 24 nonmembers, 9 not paid)

-Understand the importance of your role

-Expectations

Discussion of future LDI in order for the VPs to have training (President Elect every other year)

July – Sunday prior to conference

Bylaws for each region is to be aligned with ArSCA, who is aligned with ASCA

Looking at the future of our organization to share directions with the future/upcoming officers

ArSCA needs to have a copy of each region's bylaws on file

Templates for the handbook (regions aligned with ArSCA forms) – scholarship, reimbursement form, treasure report, secretary report, meeting layout, offer services form/conflict of interest/disclosure

Secretary Wilchie – send bylaws document to each regional president to start on edits for their region

-Parliamentary Procedures – did not have time to present at this time

12:00pm-1:00pm	Lunch provided by Methodist Behavioral Health Presentations from Josh Routt, mobile assessor & Cyndi Coleman, inpatient director
1:00pm-1:15pm	Team Building Activity
1:15pm-2:00pm	Regional Bylaws alignment with ArSCA Bylaws
2:00pm-4:00pm	Board Meeting

Future Board Meetings to put in your calendar

January 11, 2020 ZOOM 9:00am

March 14, 2020 Conway, AR 9:30am

May 16, 2020 ZOOM 9:00am



Arkansas School Counselor Association

Board Meeting

Minutes 10/19/19

9:30am-4:00pm

Ferncliff Camp and Conference Center

Meeting Call to Order – 2:08pm by President Laquetta Stewart

- I. Roll Call (**21 attendees** – 12 voting member, 9 nonvoting) Pasley Butler departed at 2pm
- II. Approval of Minutes
 - a. July 10, 2019 meeting – **Motion #1** by Kim Smith and seconded by Samantha Tilley to accept the minutes. (all in favor)
- III. Financial Report – Susie Harvison presented the Line by Line 2019 2020 Budgeted Reports
748 counselors listed on the Google Doc, 591 paid (includes students), 81 nonmembers, 76 not paid
Conference Stats – 604 registered, 565 attendees
Motion #2 by Tina Wrobel and seconded by Kim Smit to accept the treasurer report. (all in favor)
Request to change registration form to match our membership titles in Bylaws
Tahnee Bowen has created a formula to make the documents merge for Susie Harvison to print membership and conference information.
Suggestion to consider - ArSCA should consider training a consistent person to assist Susie with registration and professional development certificates.
Conference committee look at Google Form updates.
Reimbursement checks to regions shared end of year and first installment for this year.
- IV. Reports of Officers and Committees
 - a. Regional President Reports – information shared in LDI, no further information
AMichelle Williams – Central Region:
Lisa Rich – North Central:
Samantha Tilley – Northeast:
Tina Wrobel – Northwest:
Ashley Hawkins – Southeast:
Pasley Butler – Southwest:
 - b. Conference Committee – Samantha Tilley shared information
Adding membership to registration fee to conference registration, extra \$25 could absorb cost of another area of conference
Past President Terri Callaway shared conference breakdown of charges for conference
Motion #3 by Allison Spraggins and seconded by Ashley Hawkins to increase cost of early registration, include complimentary membership with paid conference;
Students/Retiree \$150, Professional Members \$275, Affiliate \$250; late registration \$100 late fee (all in favor)
 - c. Technology Committee – none shared
 - d. Vice President Reports – Dr. Christian shared a research student's info to share with ArSCA.
 - e. Any additional committee reports

- V. Old Business
- a. Timeline for COY selection (portal submission) – alignment across regions; timeline created by Past VP Dixon was shared by Past President Terri Callaway. She will share with Secretary to share with the board in order to get it to members for nominations.
Various ways in regions – administrators nominate, members nominate, recommendation letters by the person nominating
VPs will create a form for all regions to use for nominees to proceed with COY consideration/process (Middle/Jr. High Vice President Carrie Johnston is working with committee and form for nominee to complete)
 - b. ASCA offerings – Accountant, Website, Scanning - TABLE
 - c. Technology committee recommendations - TABLE
- VI. New Business
- a. Proposed Budget – TABLE - sharing electronically with board to review the proposed budget for the year
 - b. Critical Incident and Crisis Response - Debbie Drake Gordon shared NOVA training
\$5,000 can train each region and Debbie Drake Gordon
Lodging, flight/travel, booklets, food paid for trainers in addition to the training
Max is 40 per fee, 3 days of training
ADE Safe School Director would like to get involve and co-partner with ArSCA
Discussion – who might be chosen, application, contract, applicant pay for handbook \$89, signed letter from principal or superintendent, create letter or information sheet/letter of requirements (aware of/approval for training)
Debbie Drake Gordon will contact those from conference who showed interest to attend
Training location
Table until next board meeting after research with various questions that arose in discussion.
 - c. Open positions – Chris Riggins resigned his positions
Grant Writer, Membership, and Public Relations & Advocacy and Social Media
 - d. Any additional business – newsletter possibly for ArSCA in the future to include regional news
- VII. Adjournment **Motion #4** by Samantha Tilley and seconded by Ashley Hawkins to adjourn meeting at 3:52pm.

Respectfully Submitted:

Donna Wilchie, ArSCA Secretary

Date: October 19, 2019

Future Meetings

ArSCA Board Meetings:

January 11, 2020 - ZOOM 9:00am

March 14, 2020 - Conway, AR 9:30am

May 16, 2020 - ZOOM 9:00am

ASCA National Conference June 27-June 30, 2020 Seattle, WA

ArSCA Conference July 13-15, 2020 Hot Springs, AR

Theme: TBD

ArSCA Conference June 28-30, 2021 Hot Springs, AR

ASCA National Conference July 11-14, 2021 Las Vegas, NV

ASCA National Conference July 9-12, 2022 Austin, TX

ArSCA Conference July 18-20, 2022 Hot Springs, AR

ASCA National Conference July 15-18, 2023 Atlanta, GA

ASCA National Conference July 13-16, 2024 Kansas City, MO