

ArSCA Board Meeting
Sue Cowan Library
9/6/14

Minutes were recorded for this meeting by Donna Pinkston due to the absence of Secretary Lynn Murray. Her assistance was most appreciated.

I. Call to Order

The meeting was called order by President Cathy Edmonds.

II. Treasurer's Report

The treasurer's report was given by Treasurer Susie Harvison. A detailed report is included in the attachments to this report. The report was declared approved.

Several other items were brought up at this time.

a. Charity of Choice

The group was asked to consider making the Special Olympics the organization we donate each year.

b. Susie's Organizational Skills

Susie Harvison was recognized for her work in keeping ArSCA's financial records current and complete.

c. Attempt to Hack

Police were notified of an attempt to hack electronic documents. Due to this problem, all e-mailed reports will be simplified.

d. Documentations

Everyone was asked to maintain documents supporting expenses for Richard Alls to use when reporting to the IRS.

e. Registration Forms

Susie requested that more information be added to the registration form to make contacting registrants easier.

f. Post Office Box

Susie asked to rent a Post Office Box for ArSCA so she doesn't have to use her personal address. She has recently moved and changing the address is a time consuming endeavor. The motion was made by Debbie Drake and seconded by Laquietta Stewart to establish an ArSCA address with the president, treasurer, and secretary having access. The motion carried.

g. Reimbursement to Tracey Fortenberry

Tracey Fortenberry was unable to attend the Summer Conference due to her son's illness and is requesting reimbursement of her registration fees. Robin Hudson made the motion to make the reimbursement, Chris Riggins seconded the motion, and the motion carried.

III. Minutes

The minutes from the April meeting were read and approved. Orene Traylor made the motion to approve, Jane Cornell seconded the motion, and the motion carried.

IV. ADE Report

Roger Palmer and Suzanne Knowles reported on some laws that might be discussed and voted on in the next legislative session. They urged everyone to stay aware of developments and voice opinions and concerns.

V. Old Business

a. U of A Law School Update

Debbie Drake reported on the current status of our work through the Law School. The costs will \$1000 to get information submitted to the Secretary of State and then the Federal representative for full approval. Current bylaws will be posted to the webpage by Robin Finley. ArSCA has been instructed to start acting like a non-profit organization by keeping all financial reports and documents. Susie Harvison has been appointed the financial officer for ArSCA.

b. A copy of ArSCA's bylaws have been submitted to ArCA. Their approval is not necessary, however.

c. A motion was made by Orene Traylor and seconded by Laquietta Stewart to reimburse Susie Harvison her conference fees of \$100.00 in appreciation of her hardwork and dedication to ArSCA. Motion carried.

VI. New Business

a. Safe School Representative

Phyllis Curtis, Crisis Chair, was appointed as our Safe School Representative. ArSCA will consider financial support if there are out of pocket expenses incurred.

b. Mickey Johnson

Mickey Johnson submitted his resignation. Laqueitta Stewart made the motion to accept his resignation, Debbie Drake seconded the motion, and the motion carried. A volunteer was requested to assume the duties of this position until a membership election can be held. Further discussion was tabled until next meeting.

c. Cathy Edmonds will inventory t-shirts and supplies before ordering more for the fall conference. T-shirts with a possible new logo and other merchandise will be order as needed. Also, requests for new nametags and business cards were received.

d. Website Updates

Susan Whatley and Robin Finley led this discussion.

e. Scholarship

Chris Riggins will discuss proposed scholarship with other colleges. This topic will be revisited at a later date.

f. Dinner for Education Committee

The dinner for legislators was discussed. Robin Hudson asked for \$1500 for this function. She originally had \$900 allocated in the budget. Laqueitta Stewart made the motion to allow the extra expenses. Orene Traylor seconded the motion. Motion carried.

g. Next Meeting

The next meeting will be a webex meeting in October.

VII. Adjournment

Donna Pinkston made the motion to adjourn, Orene Traylor seconded the motion, and the motion carried.

Respectfully Submitted,



Lynn Murray