

ArCSA Meeting
Arch Ford Building – Little Rock
April 20, 2013

Present:

Tahnee Bowen	Rebekah Cruse	Alicia Donner
Deborah Drake	Cathy Edmonds	Michele Gerhardt
Angie Gill	Susie Harvison	Lynn Murray
Sheri Neil	Roger Palmer	Chris Riggins
Jolene Sanders	Scott Sasser	Kim Smith
Betty Ruth Welch	Susan Whatley	

I. Call to Order

The meeting was called to order by President Susan Whatley. She welcomed everyone to the meeting and expressed her appreciation for everyone's attendance at the meeting.

II. Minutes

The minutes were reviewed by Secretary Lynn Murray and discussed by the group. They were declared approved.

III. Treasurer's Report

The treasurer's report was presented by Treasurer Susie Harvison. The report was declared approved. Susie was given permission to purchase an external hard drive to store historical information for the organization. Due to changes in the checking account and in officers it is necessary for new credit/debit cards to be obtained. The address needs to be changed to treasurer Susie Harvison's address and Michele Gerhardt's and Sheri Neil's names should be removed with Susie Harvison's and Cathy Edmonds' names added on the cards. Michele Gerhardt will take care of getting those cards. Also, plans are underway to have a budget in place at the beginning of the new fiscal year.

IV. By-laws Update

Susan Whatley and Deborah Drake presented proposed by-law changes. During the discussion it was realized many of the updates had already been made. More research is needed before the by-laws update can be finalized. Michele Gerhardt will assist in the research.

V. PP & L Update

Michele Gerhardt gave a report of the legislative session and some of the bills that were passed.

VI. Ethics Report

A letter from the Arkansas Department of Education was shared regarding a recent report filed by ArSCA concerning an e-mail sent on the list serve. The letter is added as a part of these minutes' addendums. Also, some other e-mails were discussed. The decision was made not to report them to the ethics board; however, we will continue to remind everyone of their ethical responsibilities in this area through e-mails and announcements.

- VII. Request for Letter of Support
Susan Whatley shared a letter she sent on behalf of Dianne Langford at Arkansas State University. A grant proposal is being submitted to the National Institute of Justice's Research and evaluation on Violence against Women: Teen Dating Violence, Sexual Violence, and Intimate Partner Violence program. The grant proposal is "Stalking in adolescence".
- VIII. Scholarship Request
A request was made for the organization to help release scholarship information for a court recording school. The decision was made to ask the person to distribute the information on her own.
- IX. Membership Report
The membership committee report was given by Kim Smith. As a result of her report and the information she provided some of the board members realized they have not been counted as membership of ArCA and ArSCA. A phone call to Priscilla Stilwell lead to the problems being identified and hopefully quickly rectified.
- X. 501C
Regional presidents have been asked to hold discussion with the membership ArSCA becoming a 501C and eventually becoming independent of ArCA. There will also be a survey developed and sent out to all school counselors.
- XI. Summer Conference
Plans for the summer conference were discussed. (See attached agenda) The silent auction will benefit the Arkansas Children's Hospital fundraiser.
- XII. ADE Update
Roger Palmer and Betty Ruth Welch gave a report on the Teacher Evaluation Support System. The counselor's part of the system is not completed at this time. They did offer some resources for more information on the system.
- XIII. Upcoming Meetings and Dates to Remember
May 4 – ArCA Meeting (election of Executive Director)
June 24 & 25 – ArCA LDI in Fort Smith
July 15 – 17 – ArSCA/ADE Summer Conference
- XIV. Adjournment
The meeting was adjourned.

Additional Meetings:

- a. The nominees for Counselor of the Year Awards were distributed to the regional presidents. They will take the packets home and look carefully at them before submitting their choices.

- b. The applicants for the Hugh Lovett Scholarship were reviewed by the voting members of the board. After lengthy discussion, the choice was made. The scholarship recipient will be presented at the summer conference.

Respectfully submitted,

Lynn Murray