

Arkansas School Counselor Association (ArSCA) | Meeting
 Saturday, May 11, 2019 | 9:00A Zoom Meeting

Attendance (voting members in BOLD)			
<input checked="" type="checkbox"/>	Alicia Donner, HISTORIAN	<input checked="" type="checkbox"/>	Megan Boyce, SOUTHEAST REGION PRESIDENT
<input checked="" type="checkbox"/>	Allison Spraggins, ELEMENTARY VICE PRESIDENT	-	Melissa Allen, Summer Conference Co-Chair
-	Angie Huff, PAST PRESIDENT	<input checked="" type="checkbox"/>	Michele Gerhardt, PP&L
-	ArSCA Tech Team	<input checked="" type="checkbox"/>	Denise Rogers for Pasley Butler, SW REGION PRESIDENT
<input checked="" type="checkbox"/>	Carrie Johnston, MIDDLE/JR. HIGH VICE PRESIDENT	-	Regina Forehand, NORTH CENTRAL REGION PRESIDENT
-	Chris Riggins, PUBLIC RELATIONS & ADVOCACY	-	Robin Finley, TECHNOLOGY/LISTSERV
<input checked="" type="checkbox"/>	Christy English, CENTRAL REGION PRESIDENT	-	Rodney Ford, ADE Guidance REP.
-	David Christian, POST-SECONDARY VICE PRESIDENT	<input checked="" type="checkbox"/>	Scott Sasser, SECONDARY VICE PRESIDENT
<input checked="" type="checkbox"/>	Debbie Drake, CRITICAL INCIDENT/ CRISIS RESPONSE	<input checked="" type="checkbox"/>	Susan Whatley, PUBLIC RELATIONS & ADVOCACY
<input checked="" type="checkbox"/>	Wilchie, Donna, SECRETARY	-	Susie Harvison, TREASURER
<input checked="" type="checkbox"/>	Kami Barkley, NORTHEAST REGION PRESIDENT	<input checked="" type="checkbox"/>	Suzanne Knowles, ADE Guidance REP.
-	Kim Smith, NORTHWEST REGION PRESIDENT	<input checked="" type="checkbox"/>	Tahnee Bowen, TECHNOLOGY/LISTSERV
<input checked="" type="checkbox"/>	Laquetta Stewart, PRESIDENT ELECT	<input checked="" type="checkbox"/>	Terri Callaway, PRESIDENT
-	Leavell, Heather	-	Valerie Couture, RESEARCH

- The meeting was called to order at 9:09A by President Terri Callaway with 16 members present, 9 of whom are voting members. (Denise Rogers is representing SW Region President Pasley Butler)

MINUTES and FINANCIAL REPORTS

- Approval of Minutes from the last meeting. Donna Wilchie sent out the last minutes on April 23rd. There are two corrections submitted today: 1) ADD- the report regarding NOVA Training information from the CRITICAL INCIDENT/CRISIS RESPONSE chair submitted by email Debbie Drake-Gordon. 2) CORRECT- the information submitted via email by Rodney Ford regarding the error in section 3, F of the ADE report.
- MOTION:** by Allison Spraggins to ACCEPT the Minutes from April 23rd with these two corrections listed above.
SECOND: by Carrie Johnson
VOTE: PASSED, unanimously
- Treasurer Susie Harvison was not able to attend the meeting today. However, she submitted all the financial reports to the Board via email prior to this meeting.
- MOTION:** by Laquetta Stewart to accept the financial reports.
SECOND: by Allison Spraggins
VOTE: PASSED, unanimously
- Additional financial point of clarification following a discussion: the ArSCA Past President, President and President Elect have money budgeted for their offices to use as payment for their attendance at the July ArSCA Conference attendance.

REGION REPORTS

- Central Region, Christy English. They will be purchasing plaques for their region.
- Southwest Region, Denise Rogers. No Report.
- Northeast Region, Kami Barkley. No Report.
- North Central Region, Regina Forehand. Absent.
- Southeast Region, Megan Boyce. Absent.
- Northwest Region, Kim Smith. Absent.

ArSCA CONFERENCE – HOT SPRINGS in July

- Allison Spraggins reports we have 400 registered for conference already. This is about two months ahead of typical registration numbers. Additionally, she reports that they have stopped taking in speaker proposals since they have presently have over 50 proposals. They are focused on looking for a few specific speaker needs to fill in the remaining slots.
- Several specific needs for topics arose during a discussion: 1) ETHICS – Rodney Ford 2) An FBI Session – Maria is recommended by Suzanne Knowles 3) SMALL GROUP & INDIVIDUAL Counseling Techniques- such as those used

in Play Therapy or CBT and others 4) Trauma Informed Care / Trauma Sensitive Schools and 5) Various needs for ADE updates

- Allison stated that our Wednesday schedule will accommodate two of the five needs from the discussion above. Wednesday morning will be a 3-hour session with Rachael Hubbard on Trauma Sensitive Schools. The afternoon session will be a 3-hour ADE working session around the topic of the new and updated Comprehensive School Counseling Plans. Attendees will be asked to bring devices with them for use during this session. Suzanne Knowles is still working on the details of this session to submit.
- Additionally, Suzanne states that there will be two or more 1-hour sessions for ADE Updates earlier in the conference. Allison is working on these remaining needs and times in the schedule to round out an outstanding lineup of professional development for our school counselors.
- Allison and Susan Whatley discussed having Susan contact Lindenwood University to once again secure University Credit for the PD offered during this conference. She will take care of this task.
- Alicia Donner reported that during the Tuesday luncheon one of our Keynote Speakers, Gerry Brooks, will receive a framed Arkansas Traveler Certificate. It is signed by the Secretary of State and the Governor. President Terri Callaway will present this gift on behalf of ArSCA and the state of Arkansas. It is given in special recognition of this out-of-state visitor's contribution to the enjoyment and well-being of the people of Arkansas.
- Debbie Drake-Gordon was asked by Terri Callaway to please bring her camera and plan to take pictures during the conference.
- There was a brief discussion about the possibility of sandwiches and other types of meal options for the luncheons. For a variety of reasons, the decision for a more traditional and formal full lunch was recommended on both day one and day two. And, a survey question regarding next year's luncheon will be included in this year's conference evaluation form.
- Ronald McDonald House is our charity. Collect tabs from aluminum cans to be contributed at conference. Allison is going to send out a message about this on the listserv. Susan Whatley will post it on our Facebook and Twitter accounts.
- There was discussion about setting up for conference. Allison is going to create a google form to use as a call for volunteers. It will provide information of the volunteer, how to contact them and the area in which they would like to help (volunteer, scanner, envelop stuffer, decorations, booths, morning of registration, etc.)
- President Elect Laquetta Steward reports that Samantha Tilley is her conference co-chair. They have a total of 25 vendors currently. They checked on the maximum number from last year, which they determined were 39 vendors. They are still working on this area.
- Allison asked if Tahnee Bowen will again work with her this year on Technology (conference app & scanners/professional development). Tahnee agreed. They need a more formal training for all persons will help with the SCANNING PROCESS. (a PowerPoint, live scanners to teach with and use). All persons who are doing the SCANNING PROCESS throughout conference MUST ATTEND training on Sunday afternoon in Horner Hall. Denise Rogers usually helps. She can't attend on Sunday but will get with Tahnee/Allison to assist or be trained if help is needed.
- Everyone should be reminded that the Conference App must be deleted from their phone and reloaded once they arrive at conference this year. *Delete old – Add new!
- The speakers for conference sessions need to be informed that sessions are a full 45-50 minutes.
- Laquetta will do a CALLED lunch meeting on Wednesday for the new ArSCA Board members to be invited. She will work on details of the location and food.
- Conference setup time: Sunday, July 7th @1:00P
Training Time for persons who will operate the Scanners: Later that afternoon, time is TBA.

TECHNOLOGY COMMITTEE / ArSCA WEBSITE

- Donna Wilchie states that several people sent in items to correct on the newly reorganized and updated website. Those updates are still ongoing. Terri Callaway stated that the Technology Committee has done a great job.
- Terri wants to know, what is the best way to organize and handle our RESOURCES page on the site? Following a brief discussion, Donna Wilchie will set up a Zoom Meeting with key people and decide on recommendations for the Board to consider.

RESEARCH

- Dr. Christian – No Research Report to Present

PP&L

- Michelle Gerhardt will be following up with the ADE Commissioner on a previous contact made by Terri Callaway. Terri reached out to the Commissioner asking that ArSCA be involved in the work being done by the ADE regarding Rules and Regulations for recent legislation passed.

CRITICAL INCIDENT / CRISIS RESPONSE

- Debbie Drake Gordon has contacted the NOVA Group, National Trainers. They will send one to do a presentation(s) at our July conference – Free! She plans to have questionnaires and sign-up sheet available during /following the summer session(s) to help plan next steps to expend NOVA training to our Arkansas school counselors. She is looking for other agencies of interest to help us expand this in a variety of way, including funding and other supports. (Criminal Justice Institute-CJI, Education Service Co-ops, etc) In addition, Debbie has signed up for a NOVA training to be held in Phoenix at a personal cost of \$500.

VICE PRESIDENTS, OLD BUSINESS and NEW BUSINESS

- VP Scott Sasser stated that the Hugh Lovett Winner and School Counselor of the Year Winners (Angela Lindly, Elementary; Tina Wrobel, Middle/Jr High; Annick Downing, High School) have been selected. The Overall SCoY Winner is Annick Downing. They will all be recognized during the luncheon of the first day of conference. Laquetta Stewart will pick up the plaques.
- Terri Callaway sent out letters to all persons who applied for any School Counselor of the Year Awards in any region thanking them on behalf of the ArSCA Board.
- During the 2019-2020 year, David Christian and Carrie Johnston will move up to become co-chairs of the VP committee. At the July 2019 conference, two new VPs for Elementary and High School will be elected to the vacant VP posts and join as part of this committee of the ArSCA Board with them for them.
- At the ADE Summit Vendor Conference on June 18-21, 2019, ArSCA will give out ArSCA notepads, and copies of the ASCA flyer on School Counseling. Terri will order these. They are free. Terri will also have a brief information sheet to hand out about School Counseling in Arkansas regarding our work and the 90%/10% law, to help educate about our work. The booth cost for the summit conference is \$1000 and has been paid.
- Terri Callaway sent out a call for ArSCA Board officer candidates (President Elect, Elementary VP, High School VP) to the Regional Presidents. That information will be shared with the ArSCA Board. Board members are asked to talk to and encourage our leadership around the state who may be ready to move into a statewide leadership role. The AAEA Conference on July 29-31 has a booth price which has gone up considerably in cost. It would be \$550. Following a discussion, the decision was made to not have a booth at this conference but to have **Terri check on a price for an ad in their conference program. She will check. Then, she will send an email to voting members with all the information asking them to vote a decision to: 1) do an ad, 2) do a booth, 3) do neither.**

ANNOUNCEMENTS

- Tahnee Bowen reports that she has been called again this coming year to serve on the ASCA Bylaws Review Committee, which reviews Bylaws from every state when their time comes up in the rotation. The Board Congratulated Tahnee. This is an honor for her. And, it notes that Arkansas school counselors are known nationally for professional excellence.
- Terri Callaway called for any other business. With none being heard,
MOTION: To adjourn by Laquetta Stewart
SECOND: Christy English
VOTE: PASS, unanimously

*These minutes are respectively submitted by:
Alicia Donner,
Substitute for Secretary Donna Wilchie
5-11-19*