



**Arkansas School Counselor Association
Board Meeting Minutes 3/3/18**

10:00 a.m.

Ida Burns Elementary
1201 Donaghey Avenue
Conway, AR 72034

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| ArSCA Board & Leadership: denotes voting members (13) *meeting attendee | *Terri Callaway ArSCA President | ArSCA President Elect |
| | *Laquetta Stewart, ArSCA President Elect Elect | *Angie Gill ArSCA Past President |
| Allison Spraggins Elementary Vice President | *Christy English Central Region President | *Donna Wilchie ArSCA Secretary & Hospitality |
| *Jennifer Lyle Middle/Jr. High Vice President | *Regina Forehand North Central Region President | *Susie Harvison ArSCA Treasurer & Professional Development |
| *Scott Sasser Secondary Vice President | *Kami Barkley Northeast Region President | *Suzanne Knowles ADE Guidance Representative *Rodney Ford ADE Guidance Representative |
| *Pam Dixon Post-Secondary Vice President | Kim Smith Northwest Region President *Tina Wrobel, President Elect | *Alicia Donner ArSCA Human Rights & Historian |
| | *Megan Boyce Southeast President | |
| | *Fanny Neely Southwest President | |
| Lisa Riels & Chris Riggins Membership | Michelle Gerhardt & *Roger Palmer Public Policy & Legislation | Susan Whatley & Chris Riggins ArSCA Public Relations & Advocacy and Social Media |
| Summer Conference: | Technology/Website: | *Heather Leavell, Ethics |
| Terri Callaway | Robin Finley | Past President & Treasurer, Finance |
| Allison Spraggins | Toni Thorn | *David Christian, Research |
| | Tawyna Shelton | Christopher Trombly, Grant Writer |
| | Heather Barron *Tahnee Bowen | |

ArSCA Board Meeting Agenda 3/3/18

- I. Roll Call - The March 3rd meeting was called to order by President Terri Callaway with present - 11 ArSCA voting members, 10 nonvoting. (Sign-in with attendees on file)
- II. Approval of Minutes - Shared by Secretary Donna Wilchie - **Motion#1** by Laquietta Stewart, Seconded by Megan Boyce to accept the minutes. (all in favor)

- a. Jan. 20, 2018 meeting

III. Reports of Officers and Committee

- a. Regional President Reports

Central Christy English - nothing to report

North Central Regina Forehand) - Some have requested to have a summer instead of fall conference in their region. Their region may want to visit with NE to get ideas.

Northeast Kami Barkley - Thursday meeting coming up to plan their summer conference.

Northwest Kim Smith (Tina Wrobel attending in Kim's place) - Their region held a discussion about the packet size and why so few nominated.

Southeast Megan Boyce - Their region is working on additional officers and banking information in order.

Southwest Fanny Neely - nothing to report

- b. Bylaws Committee

Bylaws Committee- Alicia Donner shared the names of the committee members and the days they have met to work on the Draft of the proposed Bylaws to submit to the ArSCA Board. There will be a discussion by the ArSCA Board regarding the Draft at the May meeting (via ZOOM). The goal, since we are no longer a division of our state Counseling Association, is to have the new ArSCA Bylaws more closely resemble the ASCA Bylaws we are the Arkansas State Division of that Association.

- c. Conference committee - Allison Spraggins cannot attend but shared her report. There are 97 registered and Susie Harvison is working on the data of registrants. Region Presidents are encouraged to share within their region. Information is being shared via the listserv as well as the ADE newsletter. Keynote Scarlett Lewis with "Choose Love" will present on Monday and Vera Jones will be the Tuesday keynote. Membership was shared by Susie Harvison about the adjustments of joining now and having to repay in June. The board has to make a decision of if we want to allow a grace period and no

payment due again in June. Discussion to remain the same. If a member joins after January 1st, they will be allowed to join the listserv before membership begins in July. Pictures from school counselors (board, region, district, etc.) are being requested to send to Allison Spraggins in order to incorporate into the table decorations. Each region is asked to provide an item for the silent auction. The current philanthropy is the Ronald McDonald House. A suggestion was provided by Alicia Donner to provide items for members with our ArSCA logo and website. **Motion #2** by Laquetta Stewart and seconded by Scott Sasser to sell the two year and older conference t-shirts at a discounted rate; \$5 short sleeve and \$10 long sleeve. Also some will be provided as door prizes. (all in favor)

The Board shared comments from other counselors around the state about bringing different speakers. Some counselors feel the presenters are the same or slightly changing their presentations. Dr. Christian is encouraging his students to present at conference as well.

- d. Technology Committee - Tahnee Bowen shared about the ZOOM meeting with Robin Finley explaining the process with the Technology Exploration Committee. Another meeting is set with Andrew Litchford on March 7th to address the website and his contract with keeping the site updated and any changes discussed.
- e. Vice President Reports /Counselor of the Year (COY) VP's Committee - Dr. Pam Dixon shared the committee's points from the leadership meeting. Some considerations are to be discussed. Jill Cook said she will train anyone interested in learning about the process. The packet being sent through a portal. Arizona's website has information on their website that we can investigate. A timeline developed for the application process. Requirements as a school counselor (AR -5yrs, National -3yrs). Vice Presidents can meet at our May meeting to discussion Arkansas' process and develop a proposal for the board.
- f. ADE - Suzanne Knowles shared the ADE Guidance and School Counseling hope to develop an Arkansas specific school counselor model program designation that will be aligned with ASCA's RAMP. Governor Asa Hutchinson has created the Arkansas Safety Commission. There will be some school counselors who will be asked to participate in this work. Five counselor's names were submitted to the Governor's office. They are Terri Callaway, Scott Sasser, Megan Boyce, Sherry Byford, and Donna Wilchie. Mrs. Knowles also stated that Kevin Hines would be an excellent keynote speaker for conference. Shawna Burns was also mentioned as a presenter.

g. Research Report – Dr. David Christian is working on some projects. An approval at a high school in Rogers to work with anxiety of students. Second, they are working on getting an administrator database out to get perceptions of school counselors and their roles as well as practices. Anyone interested in the counselor surveys can contact Dr. Christian. He is also working with Scarlet Lewis in some schools implementing the “Choose Love” curriculum (10 week curriculum). His team consists of some doctorate students and himself.

IV. Financial Report – Documents were shared by Treasurer Susie Harvison. ArSCA’s Fiscal Year checks cleared and the Line by Line Budget were both shared with the board. A new budgeted item was added for the Bylaws Committee. A reimbursement form has been added to the ArSCA Website.

Motion #4 by Angie Gill and seconded by Laquetta Stewart to accept the Financial Report. (all in favor)

V. Old Business

a. Website update – tabled until the committee can meet with Andrew Litchford

VI. New Business

a. ZOOM account subscription – ArSCA has utilized ZOOM with the ADE’s assistance and the free version. Information was shared about the varied accounts.

Motion#3 by Fanny Neely and seconded by Kami Barkly that we purchase a ZOOM Pro Account Subscription for \$14.99 per month. (all in favor)

b. COY packet possible updating? We will table this until our next meeting to allow the committee to look at guidelines.

c. Hugh Lovett Scholarship extending deadline? Scott Sasser has received 4 and Donna Wilchie received 1 scholarship application. A winner has been selected by the board: Jennifer Shaw. Scott Sasser will notify the recipient via letter (and email since she emailed info) and also the other applicants thanking them for applying and letting them know they can apply again next year. **Motion #5** by Scott Sasser and seconded by Fanny Neely to award the 2018 Hugh Lovett Scholarship to Jennifer Shaw and that the board waive conference registration if she is able to attend to receive the award. (all in favor)

d. Additional business –

ASCA LDI participants and voting members

Three people attending conference each year with two votes. If one cannot vote, the third will vote. Our board needs to determine who the two voting members will be.

The Bylaws Committee may need to set guidelines in place for ASCA delegates.

Discussion was about the newest person going to learn the process. We also discussed with our new bylaws being proposed that going to two year terms for Past President, President, and President Elect (deleting President Elect Elect) will allow

the delegates to have experience. Our current President Elect has experience within our organization, as well as President and Past President but the board help decide the voting delegates.

Motion#6 by Scott Sasser and seconded by Fanny Neely for the 2018 ASCA Conference voting members for ArSCA be the Past President and President. In following years, ArSCA will follow the Bylaws after their approval. (all in favor).

A school psychologist Elizabeth Spann wants someone from our board to be part of a coalition with Elizabeth Spann to work with data to review time and ratio of counselor to student. Anyone interested can contact Terri Callaway for the contact information for Ms. Spann.

Tahnee Bowen has been appointed to and ASCA Committee to serve on the Bylaws Review Committee.

Heather Leavell and Jennifer Lyle have received National Board Certification. Several board members are NBCT's and Alicia Donner served on the committee that wrote the standards.

ASCD (Pam Dixon) conference has 6 counseling sessions to fill presenters. Anyone interested in presenting

Bylaws Committee and COY Committee will stay after the meeting

- VII. **Adjournment** - Meeting adjourned by President Terri Callaway at 1:17pm. **Motion #7** by Angie Gill and seconded by Kami Barkley (all in favor)

Future Meetings

May 5th ZOOM Web Meeting 9am-1:30pm

ArSCA Conference July 9-11, 2018 Hot Springs (next two years of contract 2018/2019)

Theme: TEAM ArSCA

ASCA National Conference July 14-17, 2018 Los Angeles, CA

ASCA National Conference June 29-July 2, 2019 Boston, MA

ArSCA Conference July 8-10, 2019 Hot Springs, AR

ASCA National Conference June 27-June 30, 2020 Seattle, WA

ASCA National Conference July 11-14, 2021 Las Vegas, NV

ASCA National Conference July 9-12, 2022 Austin, TX

ASCA National Conference July 15-18, 2023 Atlanta, GA

ASCA National Conference July 13-16, 2018 Kansas City, MO

Respectfully Submitted:

Donna Wilchie

ArSCA Secretary

Date: March 3, 2018