Arkansas School Counselor Association
Board Meeting Minutes 1/20/18
9:00 a.m.
ZOOM
Join from PC, Mac, Linux, iOS or Android: [https://zoom.us/j/646650678](https://zoom.us/j/646650678)
Meeting ID: 646 650 678

| ArSCA Board & Leadership: | *Terri Callaway*  
ArSCA President | ArSCA President-Elect |
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<td>denotes voting members (13)</td>
<td>2 votes by phone; 8 in person</td>
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| *meeting attendee* | *Laqueta Stewart,*  
ArSCA President Elect | Angie Gill  
ArSCA Past President |
| | | |
| *Allison Spraggins*  
Elementary Vice President | *Christy English*  
Central Region President  
*Amy Wilson attending* | *Donna Wilchie*  
ArSCA Secretary & Hospitality |
| *Jennifer Lyle*  
Middle/Jr. High Vice President | *Regina Forehand*  
North Central Region President | *Susie Harvison*  
ArSCA Treasurer & Professional Development |
| | | *Suzanne Knowles*  
ADE Guidance Representative  
*Rodney Ford*  
ADE Guidance Representative |
| *Scott Sasser*  
Secondary Vice President | *Kami Barkley*  
Northeast Region President | *Alicia Donner*  
ArSCA Human Rights & Historian |
| *Pam Dixon*  
Post-Secondary Vice President | *Kim Smith*  
Northwest Region President |  |
| | | *Megan Boyce*  
Southeast President  
Ashley Hawkins, Pres Elect  
Meagan Tipton, Secretary |
| | | *Fanny Neely*  
Southwest President |
| *Lisa Riels & Chris Riggins*  
Membership | Michelle Gerhardt&Roger Palmer  
Public Policy & Legislation | *Susan Whatley & *Chris Riggins*  
ArSCA Public Relations & Advocacy and Social Media |
| Summer Conference: | Technology/Website: | *Heather Leavell,* Ethics |
| Terri Callaway | *Robin Finley*  
Past President&Treasurer | Finance |
| Allison Spraggins | Toni Thorn  
David Christian, Research can’t attend |  |
| Tawyna Shelton | Christopher TromblyGrant Writer |  |
| Heather Barron | *Tahnee Bowen* |  |
I. Roll Call/Introduction of any attending for Regional Presidents and/or guests - The January 20th meeting via ZOOM was called to order by President Terri Callaway with 23 present – 12 ArSCA voting members, 11 nonvoting. (ZOOM being recorded by Terri Calloway)

II. Approval of Minutes
   a. November 11, 2017 meeting - Shared by Secretary Donna Wilchie via email on Jan 18th for everyone to review for discussion and vote – Motion#1: Laquetta Stewart motioned to accept the minutes, Seconded by Pam Dixon (all in favor)

III. Reports of Officers and Committee
   a. Regional President Reports
      Central Christy English (Amy Wilson attending in her place) – no report to share but does have one high school COY nomination

      North Central Regina Forehand - no report to share; last meeting with some great speakers; encouraged them to sign up for summer presentations; no COY nominations

      Northeast Kami Barkley - planning June conference, awaiting COY applications to be returned

      Northwest Kim Smith – two COY candidates who have until end of January to return their packets

      Southeast Megan Boyce – snow days all week; info at school – regional meeting in Nov with new officers elected: Ashley Hawkins -Pres Elect, Meagan Tipton -Secretary Amanda Johnson -treasurer, Lori Wilson - membership

      Southwest Fanny Neely – meeting Feb. 2nd at Benton Professional Development Center; will accept COY nominations at that time; speaker Matthew Knight

   b. Bylaws Committee – Alicia Donner shared – met in December. The last portion is the most difficult making ArSCA fit under ASCA. The document will be shared with the committee for input. The committee may meet one more time before document will be shared for board review. By summer conference, the document will be shared with the membership to vote. We are trying to get the registration form published.
c. Conference committee – Allison Spraggins shared that they are waiting for responses for presenters; only 1 response at this time. Stacy Ellis at Embassy is working on info to post online. **Motion#2** by Kim Smith, seconded by Fanny Neely (all in favor) – implement a no refund policy to registration participants, regardless of circumstances. Appeals may be made after conference to the ArSCA Board. (A note can be made where to find the form and who to submit it to). Susan Whatley sent a suggestion to Allison Spraggins to think of a presenter for sex trafficking for this summer since this is an added PD for educators.

d. Vice President Reports/Counselor of the Year VP’s Committee - Winners paperwork including photo for each level from each region should be brought to the March 3rd in person meeting. (6 copies plus original needed for meeting) Post-Secondary VP Pam Dixon is in charge of this committee.

e. ADE – Suzanne Knowles asked that we share what is needed around the state. ADE is in the process of scheduling meetings.

f. Any additional committee reports – A truancy discussion occurred due to this new legislation issue. Resources shared – Attendance Works, judge speaking to students, etc

IV. Financial Report – Documents were shared by Treasurer Susie Harvison; submitted via email **Motion #3** by Amy Wilson, seconded by Scott Sasser to accept the financial report as presented (all in favor)
Regional treasurer’s need to share a Jan-Dec 2017 report with Susie Harvison – beginning balance, what was spent, and ending balance **Motion #4** by Scott Sasser, seconded by Laquietta Stewart to add line item of regional reimbursements of $9000 and the accountant fee of $1000 (all in favor)

V. Old Business
   a. Update Arkansas Counselor of Year Invitation to Washington - Donna Norsworthy cannot attend the ASCA conference

b. Website updating – Robin Finley shared the transition from her managing the website to paying someone to manage the website. The software wasn’t working as it should. A proposal has been submitted by Andrew Litchford. This all was part of the original discussion and should have been done already. What is the difference in the price and what is much better? Is this a different company? A committee will be formed to look at the contract and what needs to be done to move forward to make our website able to handle business online. Technology Exploration Committee: Allison Spraggins, Chris Riggins, Heather Leavell, Tahnee Bowen, Robin Finely,
Susan Whatley, Regina Forehand, Rodney Ford and Donna Wilchie (Counselor
Chris Hicks recommended by Laquietta Stewart)

c. Conference cancellation fees – see above discussion and motions in the Conference
Committee Report

d. Correction/Addition to proposed budget presented last meeting – see Financial
Report

VI. New Business

a. National Counselor Week Proclamation/Activities – Feb. 5-9 (first full week of Feb)
Submit activities please or what you do at your school or district.
Proclamation has been reschedule for 10:15 on Wednesday, January 24th at the
capitol

b. Additional business –
David Christian, Research - emailed updates to Secretary Wilchie for the semester
Update:
1. I will be starting a single case research study at a high school in Rogers, AR
looking at using mindfulness and neurofeedback to reduce anxiety in high achieving
students. We hope to begin this study by mid-February or March.
2. I will be surveying principals across the state of Arkansas to get a better
understanding of their hiring practices when it comes to school counselors as well as
their knowledge of the school counselor role and attitude toward school counselors.
We hope to have this survey out electronically by mid-February or March.
3. If anyone is interested in additional research or help with data, please let me
know. –David

Susan Whatley stated that we can send her information anytime that we want posted
on our Facebook and Twitter pages.

VII. Meeting adjourned by President Terri Callaway at 11:00am. Motion #5 by Allison
Spraggsins and seconded by Regina Forehand.

Future Meetings 10am-1pm
March 3rd Ida Burns Elementary – COY packets will be reviewed
May 5th ZOOM Web Meeting (begins at 9am)
Lunch and mileage will be provided when meeting in person at Ida Burns Elementary

ArSCA Conference July 9-11, 2018 Hot Springs (next two years of contract 2018/2019)
Theme: TEAM ArSCA
ASCA National Conference July 14-17, 2018 Los Angeles, CA
ASCA National Conference June 29-July 2, 2019 Boston, MA
ArSCA Conference July 8-10, 2019 Hot Springs, AR
ASCA National Conference June 27-June 30, 2020 Seattle, WA

Respectfully Submitted:
Donna Wilchie
ArSCA Secretary
Date: January 20, 2018