



**Arkansas School Counselor Association  
Board Meeting Minutes 1/20/18**

9:00 a.m.

ZOOM

Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/646650678>

Meeting ID: 646 650 678

<b>ArSCA Board &amp; Leadership:</b> denotes voting members (13) *meeting attendee	*Terri Callaway ArSCA President	ArSCA President Elect
2 votes by phone; 8 in person	*Laquetta Stewart, ArSCA President Elect Elect	Angie Gill ArSCA Past President
*Allison Spraggins Elementary Vice President	Christy English Central Region President *Amy Wilson attending	*Donna Wilchie ArSCA Secretary & Hospitality
*Jennifer Lyle Middle/Jr. High Vice President	*Regina Forehand North Central Region President	*Susie Harvison ArSCA Treasurer & Professional Development
*Scott Sasser Secondary Vice President	*Kami Barkley Northeast Region President	*Suzanne Knowles ADE Guidance Representative *Rodney Ford ADE Guidance Representative
*Pam Dixon Post-Secondary Vice President	*Kim Smith Northwest Region President	*Alicia Donner ArSCA Human Rights & Historian
	*Megan Boyce Southeast President Ashley Hawkins, Pres Elect Meagan Tipton, Secretary	
	*Fanny Neely Southwest President	
*Lisa Riels & Chris Riggins Membership	Michelle Gerhardt&Roger Palmer Public Policy & Legislation	*Susan Whatley & *Chris Riggins ArSCA Public Relations & Advocacy and Social Media
Summer Conference:	Technology/Website:	*Heather Leavell, Ethics
Terri Callaway	*Robin Finley	Past President&Treasurer, Finance
Allison Spraggins	Toni Thorn	David Christian, Research can't attend
	Tawyna Shelton	Christopher TromblyGrant Writer
	Heather Barron	
	*Tahnee Bowen	

## ArSCA Board Meeting Agenda 1/20/18

- I. Roll Call/Introduction of any attending for Regional Presidents and/or guests - The January 20<sup>th</sup> meeting via ZOOM was called to order by President Terri Callaway with 23 present - 12 ArSCA voting members, 11 nonvoting. (ZOOM being recorded by Terri Callaway)
  
- II. Approval of Minutes
  - a. November 11, 2017 meeting - Shared by Secretary Donna Wilchie via email on Jan 18<sup>th</sup> for everyone to review for discussion and vote - **Motion#1**:Laquietta Stewart motioned to accept the minutes, Seconded by Pam Dixon (all in favor)
  
- III. Reports of Officers and Committee
  - a. Regional President Reports

**Central** Christy English (Amy Wilson attending in her place) -no report to share but does have one high school COY nomination

**North Central** Regina Forehand - no report to share; last meeting with some great speakers; encouraged them to sign up for summer presentations; no COY nominations

**Northeast** Kami Barkley - planning June conference, awaiting COY applications to be returned

**Northwest** Kim Smith - two COY candidates who have until end of January to return their packets

**Southeast** Megan Boyce - snow days all week; info at school - regional meeting in Nov with new officers elected: Ashley Hawkins -Pres Elect, Meagan Tipton -Secretary Amanda Johnson -treasurer, Lori Wilson - membership

**Southwest** Fanny Neely -meeting Feb. 2<sup>nd</sup> at Benton Professional Development Center; will accept COY nominations at that time; speaker Matthew Knight
  
  - b. Bylaws Committee - Alicia Donner shared - met in December. The last portion is the most difficult making ArSCA fit under ASCA. The document will be shared with the committee for input. The committee may meet one more time before document will be shared for board review. By summer conference, the document will be shared with the membership to vote. We are trying to get the registration form published.

- c. Conference committee – Allison Spraggins shared that they are waiting for responses for presenters; only 1 response at this time. Stacy Ellis at Embassy is working on info to post online. **Motion#2** by Kim Smith, seconded by Fanny Neely (all in favor) – implement a no refund policy to registration participants, regardless of circumstances. Appeals may be made after conference to the ArSCA Board. (A note can be made where to find the form and who to submit it to). Susan Whatley sent a suggestion to Allison Spraggins to think of a presenter for sex trafficking for this summer since this is an added PD for educators.
  - d. Vice President Reports/Counselor of the Year VP’s Committee -Winners paperwork including photo for each level from each region should be brought to the March 3<sup>rd</sup> in person meeting. (6 copies plus original needed for meeting)  
Post-Secondary VP Pam Dixon is in charge of this committee.
  - e. ADE – Suzanne Knowles asked that we share what is needed around the state. ADE is in the process of scheduling meetings.
  - f. Any additional committee reports – A truancy discussion occurred due to this new legislation issue. Resources shared – Attendance Works, judge speaking to students, etc
- IV. Financial Report – Documents were shared by Treasurer Susie Harvison; submitted via email **Motion #3** by Amy Wilson, seconded by Scott Sasser to accept the financial report as presented (all in favor)  
Regional treasurer’s need to share a Jan-Dec 2017 report with Susie Harvison – beginning balance, what was spent, and ending balance  
**Motion #4** by Scott Sasser, seconded by Laquetta Stewart to add line item of regional reimbursements of \$9000 and the accountant fee of \$1000 (all in favor)
- V. Old Business
- a. Update Arkansas Counselor of Year Invitation to Washington - Donna Norsworthy cannot attend the ASCA conference
  - b. Website updating – Robin Finley shared the transition from her managing the website to paying someone to manage the website. The software wasn’t working as it should. A proposal has been submitted by Andrew Litchford. This all was part of the original discussion and should have been done already. What is the difference in the price and what is much better? Is this a different company? A committee will be formed to look at the contract and what needs to be done to move forward to make our website able to handle business online. Technology Exploration Committee: Allison Spraggins, Chris Riggins, Heather Leavell, Tahnee Bowen, Robin Finely,

Susan Whatley, Regina Forehand, Rodney Ford and Donna Wilchie (Counselor Chris Hicks recommended by Laquetta Stewart)

- c. Conference cancellation fees – see above discussion and motions in the Conference Committee Report
- d. Correction/Addition to proposed budget presented last meeting –see Financial Report

## VI. New Business

- a. National Counselor Week Proclamation/Activities – Feb. 5-9 (first full week of Feb)  
Submit activities please or what you do at your school or district.  
Proclamation has been reschedule for 10:15 on Wednesday, January 24<sup>th</sup> at the capitol
- b. Additional business –  
David Christian, Research - emailed updates to Secretary Wilchie for the semester Update:
  - 1. I will be starting a single case research study at a high school in Rogers, AR looking at using mindfulness and neurofeedback to reduce anxiety in high achieving students. We hope to begin this study by mid-February or March.
  - 2. I will be surveying principals across the state of Arkansas to get a better understanding of their hiring practices when it comes to school counselors as well as their knowledge of the school counselor role and attitude toward school counselors. We hope to have this survey out electronically by mid-February or March.
  - 3. If anyone is interested in additional research or help with data, please let me know. –David

Susan Whatley stated that we can send her information anytime that we want posted on our Facebook and Twitter pages.

- ## VII. Meeting adjourned
- by President Terri Callaway at 11:00am. Motion #5 by Allison Spraggins and seconded by Regina Forehand.

### Future Meetings 10am-1pm

March 3<sup>rd</sup> Ida Burns Elementary – COY packets will be reviewed

May 5<sup>th</sup> ZOOM Web Meeting (begins at 9am)

Lunch and mileage will be provided when meeting in person at Ida Burns Elementary

**ArSCA** Conference July 9-11, 2018 Hot Springs (next two years of contract 2018/2019)

**Theme: TEAM ArSCA**

ASCA National Conference July 14-17, 2018 Los Angeles, CA

ASCA National Conference June 29-July 2, 2019 Boston, MA

**ArSCA** Conference July 8-10, 2019 Hot Springs, AR

ASCA National Conference June 27-June 30, 2020 Seattle, WA

Respectfully Submitted:

Donna Wilchie

ArSCA Secretary

Date: January 20, 2018