



**Arkansas School Counselor Association
Board Meeting Minutes 08/19/17**

10:00 a.m.
Ida Burns Elementary
1201 Donaghey Avenue
Conway, AR 72034

ArSCA Board & Leadership: denotes voting members *meeting attendee	*Lisa Riels ArSCA President	*Terri Callaway ArSCA President Elect
	*Laquetta Stewart, ArSCA President Elect Elect	*Angie Gill ArSCA Past President
*Allison Spraggins Elementary Vice President	*Christy English Central Region President	*Donna Wilchie ArSCA Secretary & Hospitality
*Jennifer Lyle Middle/Jr. High Vice President	*Regina Forehand North Central Region President	*Susie Harvison ArSCA Treasurer & Professional Development
*Scott Sasser Secondary Vice President	*Kami Barkley Northeast Region President	*Suzanne Knowles ADE Guidance Representative *Rodney Ford ADE Guidance Representative
*Pam Dixon Post-Secondary Vice President	*Kim Smith Northwest Region President	*Alicia Donner ArSCA Human Rights & Historian
	*Megan Boyce Southeast President	
	*Fanny Neely Southwest President	
Lisa Riels & Chris Riggins Membership	Michelle Gerhardt & *Roger Palmer Public Policy & Legislation	*Susan Whatley & Chris Riggins ArSCA Public Relations & Advocacy and Social Media
Summer Conference:	Technology/Website:	*Heather Leavell , Ethics
Terri Callaway	Robin Finley	Past President & Treasurer , Finance
Allison Spraggins	Toni Thorn	David Christian , Research
	Tawyna Shelton	
	Heather Barron *Tahnee Bowen	Open: Grant Writer

ArSCA Board Meeting Agenda 8/19/17

Call to order

Welcome/Introduction of ArSCA Board 2017-18

History

Special Business

Financial Report

Old Business

Conference Report

New Business

-Bylaws

-LDI Sept 15-16 Lake Pointe Conference Center (Russellville)

- I. Call to Order - The August 19th meeting was called to order by President Lisa Riels with 22 present - 14 ArSCA voting members, 8 nonvoting. (Sign-in with attendees on file) Special business (IV) was moved up.

Approval of Minutes – Shared by Secretary Donna Wilchie - On July 21st, the board met to discuss the conference location of the July 9-11, 2018 conference. The board voted to continue having the conference at Horner Hall at the Hot Springs Convention Center. Contracts signed by Treasurer Susie Harvison.

- II. Welcome/Introduction of ArSCA Board 2017-18
- III. History
- IV. Special Business – President Riels shared about our bylaws not being up to date and based on when ArSCA was under ArCA. Contacts have been made to determine if President Riels will resign if her post-secondary position is not to be in the president position for the ArSCA Board. She turned the meeting over to President Elect Calloway. Past President 2015-16 Bowen shared her conversation with ASCA and the bylaws. Changes and updates occurred. Historian Donner shared information and research found regarding this issue. Decisions must be determined based on when President Riels was elected, not the updated bylaws. **Bottom line, our bylaws need to be updated and reflective of ASCA bylaws.** The voting members determine if President Riels remains as president. The board will have to write a letter to explain if we keep her as state president. If Riels is not president, President Elect Calloway agrees to serve that term and will fulfill both years. Riels also agreed to serve on the board. She wants what is best for the organization and is okay with either decision. **Motion #1 by Laquietta Stewart to keep Lisa as ArSCA President for 2017-18 year; seconded by Kim Smith (4 for; 9 against)**

Lisa Riels handed in her resignation letter to President Elect Terri Callaway. It is attached to the motion. **Motion #2** by Scott Sasser that Terri Callaway serve out the remaining term of Lisa Riels' presidency 2017-18 and serve her following year at president 2018-19, seconded by Jennifer Lyle. (11 for; 1 against)

- V. Financial/Treasurer's Report: Susie Harvison, Office Manager - reports provided Checks come in marked in yellow and this information is dated back to April. All items are paid and up to date as of today. We are waiting on members to finalize their payments. The link to next year's conference has been shared by Stacy Ellis from The Embassy Suites. **Motion #3** by Laquetta Stewart to renew the Go Daddy website for 10 years at a cost of \$179.91; second by Christy English. (13 for, 0 against) **Motion#4** by Fanny Neely to reimburse Trina Coleman at Sylvan Hills her conference registration of \$165; seconded by Scott Sasser. **Motion #5** by Scott Sasser, seconded by Fanny Neely to accept the treasurer's report (verbal vote provided, 13 for).

VI. Old Business

Conference Report - 428 registered with about 11 no show; 41 vendors with some no show (some last minute calls). T-shirts left will be sent around to each region to sell if the president wishes. An inventory sheet will travel with the shirts.

Comments: name tags for vendors, continue the hospitality room, work on traffic flow for the vendors to the side or relocate, vendors would like a registration packet, first year counselor session as a breakfast to count in order to not miss any sessions, booth set up for technical difficulties and a document to explain the app, conference planning sheet requested.

Certificates have been emailed to all paid attendees. Save the date will be coming soon for next year's conference and added to the website. Registration forms will need to be developed soon. Conference evaluation had majority positive from attendees and both keynote speakers. Continue the app and possibly have the conference presenter information ready early for attendees to see what is offered.

Callaway and Spraggins were very appreciative of the board helping with set up and conference assistance.

VII. New Business

Alicia Donner shared about the AR ASCD Conference (supervisors and administrators). Pam Dixon serves on the board and secured a 1 hour session for ArSCA "What Can Your School Counselor Do For You".

Bylaws - Alicia Donner was appointed as the Bylaws Chairperson. The committee will be some seasoned and new board members. Preferred on the committee are the following: secretary, treasurer, Susan Whatley, Tahnee Bowen, Laquetta Stewart, Scott Sasser, and Terri Callaway (oversee since she is now president). Folders shared with the

members to look over the bylaws. Electronic tasks will be assigned to each person; assignments with deadlines. Meetings will be following regular board meetings. Task 1 thoroughly read the ASCA and ArSCA bylaws. Highlight errors, list questions and corrections. Task 2 bulleted lists of what is compiled on the form by Donner.

LDI Sept 15-16 Lake Pointe Conference Center (Russellville) – Past President 2016-17 Angie Gill is the chair for Leadership Development Institute. The arrival time set for 1pm but working to make that a later time. No cost to the board members of ArSCA and Region officers (president, president elect, secretary, and treasurer) to spend the night with breakfast. (Friday check in/meet and greet & Saturday 8:30am-3:00pm)

-Meeting Dates (every other month tentatively)

Nov. 11th Web Meeting

Han. 20th Web Meeting

March 3rd Web Meeting

May 5th in person

June Web Meeting

Counselor of Year – committee look at due dates and information needed from each

Calendar for Meetings 10:00am-1:00pm

Leadership Development Institute September 15-16 Lake Pointe Conference Center

ArSCA Conference July 9-11, 2018 Hot Springs (next two years of contract 2018/2019)

ASCA National Conference **July 9-12, 2017 Denver, Colorado????**

ASCA National Conference July 14-17, 2018 Los Angeles, CA

ASCA National Conference June 29-July 2, 2019 Seattle, WA

ArSCA Conference July 8-10, 2019 Boston, MA

Meeting adjourned by President Terri Callaway Motion moved and seconded at 1:17pm.

Respectfully Submitted:

Donna Wilchie

ArSCA Secretary

Date: August 19, 2017