



**Arkansas School Counselor Association
Board Meeting Minutes 11/19/16**

10:00 a.m.

Ida Burns Elementary
1201 Donaghey Avenue
Conway, AR 72034

ArSCA Board & Leadership: denotes voting members * meeting attendee	*Angie Gill ArSCA President	*Lisa Riels ArSCA President Elect
	*Terri Callaway, ArSCA President Elect Elect & Conference Committee Co-Chair (2017)	*Tahnee Bowen ArSCA Past President
*Cindy Cossey Elementary Vice President	Heather Leavell Central Region President	*Donna Wilchie ArSCA Secretary & Hospitality
*Jennifer Lyle Middle/Jr. High Vice President	*Kim Liggett North Central Region President	*Susie Harvison ArSCA Treasurer & Professional Development
*Ramona Hill Senior High Vice President	*Breta Dean Northeast Region President	Suzanne Knowles ADE Guidance Representative
*Pam Dixon Post-Secondary Vice President	Julia Coffman Northwest Region President	*Alicia Donner ArSCA Human Rights & Historian
*Denise Rogers, SWPast Pres *Kami Bailey, NE Pres Elect *Carol Crow, NE Treasurer	Sandy Hollingsworth Southeast President	
	*Fanny Neely Southwest President	
Angie Gill & Chris Riggins Membership	Susan Whatley & Roger Palmer Public Policy & Legislation	Susan Whatley & Chris Riggins ArSCA Public Relations & Advocacy and Social Media
Summer Conference:	Technology/Website:	Open Positions:
Terri Calloway	Robin Finley	Ethics
Allison Spraggins	Toni Thorn	Finance
Julia Coffman	Tawyna Shelton	Grant Writer
	Heather Barron	

- I. Call to Order - The Nov. 19th meeting was called to order by President Angie Gill with 17 present - 11 ArSCA Board members, 6 nonvoting. **(Sign-in sheet with members present on file)**
- II. Approval of Minutes - Previous Minutes from September were emailed out by Secretary Donna Wilchie and approved in a vote today. **Motion #1 to accept the minutes** by **Ramona Hill, Sec VP and seconded by Breta Dean, NE President.**
- III. Reports:
 1. Conference Committee 2017 -Terri Callaway: The committee is hoping by January's meeting to have some t-shirt designs and board make decisions on types of shirts to order. Will use that to get the information out to members to get an idea. The committee is looking to set up various sub committees to help in areas such as food, decorations, presenter's packets, scanners and programs (Allison over program) with the approval of the president. This is a suggestion because new members expressed wanting to be involved and a way train future leaders.
ArSCA Booth, T-Shirt Sales - Lisa Riels, President Elect – T-shirt sales from the past have been sold with only 36 left to sell. Inventory will be sent out by Terri Calloway to share with regional members. North Central is meeting in December and will take shirts to sell.
- IV. Treasurer's Report: Susie Harvison, Office Manager – Denise Rogers is sharing report with Fanny Neely (both SW Region President and President Elect). Report went back to September and provided to members in attendance. Anything in yellow has not cashed. Budget Line Items report shared as well. She will update the budget when the new one is shared by the president, president elect and past president. **Questions were asked about Jeffrey Hall, Lobbyist and the money paid to him and how it was spent. It may be a good idea to explain to membership about the lobbyist and what he or she does for our organization.** A discussion about list serve occurred as well as emails being requested from members. This should not be shared with anyone even if they are members and request a group email such as "high school counselors", etc. We do not want to break confidentiality. **Motion #2 to accept treasure's report** by **Lisa Riels, President Elect and seconded by Terri Calloway, President Elect Elect.**
- IV. Old Business:
 1. Counselor's Cards – Finish and get them printed to distribute: ArSCA acronym will be as follows: **Advocates Resources Student centered Connections Academic/career/social/emotional.** A discussion about a presentation by Ms. C. Stone cstone@unf.edu in regards to ethical standards. No one is sure of the price of her service to our organization's members. Angie Gill will check into possibly booking her. Our membership is over 500 members for now, about 510 with 100 or so being brand new counselors.

V. New Business:

1. Jeffrey Hall Emails/Legislator Dinner – Budget: Mr. Hall emails president Gill often and is okay with coming anytime to present to the membership. This could also be a good idea for regions and PP&L. She asked about a legislature dinner. He stated February was the time since that is school counselor week. His idea was to have a dinner with education committee but he needs a budget. Our line item shows \$1500 for PP&L. Michelle Gerhardt and Roger Palmer are our reps for this committee.
2. Board Positions – attendance/replacement?
3. Membership Recruitment – Membership is going well. Prior to regional meetings, some regions send the agenda to Susie Harvison or Tahnee Bowen to approve the agenda. All regions should be doing this. The number will need to be on the agenda in order to assure members can get credit on the certificate. Certificates will be sent by Susie Harvison to the designated person in the region. That person will also provide a copy of the sign in sheet or a list of name of attendees. This will be ArSCA’s documentation to ADE that attendee was there for the appropriate time frame and approval was completed.
4. Spring one day Conference – NW AR Area or a centrally located place in the state: A hotel in NW AR has contacted President Gill about using their location. When ArSCA had a one day conference in Ft. Smith, not many attended. Ideas were shared: week day versus a Saturday, Friday all day & Saturday half day. Tulsa, OK started their conference on Thursday afternoon and Friday. Look into options of rotating by regions or an area to reach those who are not in attendance at the summer conference. A committee will be developed by President Gill.
5. COY Nominations: due to regional president in April; each region should be
6. Working as a Team – President Gill encouraged everyone to work together and let he know if they need anything for their region. Contact numbers will be shared with the board to make contact with one another.
7. Other Areas of Concern? ASCD (administrators) conference June 11-14, 2017 @Embassy–presenters Ron Clark, Dr. Matthew Peterson (dyslexia), Molly McClusky
Pam Dixon offered a session for school counselors for ArSCA. The committee is working on a panel or a few to present during the 50-60 minute session.
Interested members – Gill, Harvison, Donner, Lyle
She is also working on how many counselors are meeting as a PLC; sending survey monkey out.

Open positions:

Ethics – Laquitta Stewart agreed to be the chairperson

Finance

Grant Writer
Research

Update Bylaws - Copies shared at the September meeting. Everyone asked to look over them again and send any updates needed.

Treasurer Harvison asked for the budget to update.

Calendar for Meetings 10:00am-1:00pm

Jan. 14th, Feb. 18th, April 1st, May 13th (this day may be changed), June 24th (mtg and LDI)

ASCA National Conference July 9-12, 2017 Denver, Colorado

ArSCA Conference July 17-19, 2017 Hot Springs (next two years of contract)

Motion 3 - Meeting adjourned by President Angie Gill at 12:00pm; motion by Kim Liggett and seconded by Lisa Riels.

Respectfully Submitted:

Donna Wilchie

ArSCA Secretary

11/19/2016